MEMBERS PRESENT:
Jeff Burrows
Wayne Chilcote
Roger De Haan
Katie Scholl

Members Absent:
Mick Turner

STAFF PRESENT:
Chris Taggart, minutes
Angelia Allen, PHN
John Palacio, RCEH
Carol Calderwood, Health Officer
Lyndsay Stover, MTUPP
Candice Dunagan
Kelly Arnold
Neoma Greenfield

STAFF Absent:
None.

Guests Present:
Tom Stringham, Beck Builders
Ran Pigman, Pigman Builders

The meeting was called to order at 3:00 PM by Chairman Jeff Burrows

I. December 12, 2018 draft minutes

Katie moved to approve the December 12, 2018 minutes as corrected. Seconded by Roger. Public comment on motion: none. Discussion: none. All voted “aye” (4-0).

II. CORRESPONDENCE:
None.

III. AMENDMENTS TO THE AGENDA:
None.

IV. DEPARTMENT REPORTS:
Health Officer: Dr. Carol Calderwood
She has been real busy with respiratory illnesses at the hospital. There has been a lot of Flu B, a lot of strep, a lot of throat cultures and a lot of influenza bacteria.

**Public Health Nurse: Angie Allen**
Angie explained that the state requires a 10% thresh hold to count “flu” cases. Ravalli County reached that percentage on December 23, 2018 with 50 cases of the flu but there actually was 75 cases since October 2018. Her office has given 305 flu shots given and they will be attending the PIO (Public Information Officer) training in February 2019. She will bring back information to the BOH. Her office will be doing a table top exercise with the hospital on TB in March 2019. They are going to start work with 3-5 clinics to boost their immunization rates this year. The office, Neoma Greenfield, will be having a large exercise in October 2019 which will be a “POD” exercise. Neoma will be speaking more with BOH on this as they are just in the planning stages for this POD and are requested BOH ideas, thoughts, comments, etc. at this time.

**Public Health: Neoma Greenfield:**
Neoma explained that in preparation for the POD, Missoula is running a salmonella table top and she will be attending. She has met with RML to discuss this POD and RML will try and come up with a TB specialist for the Ravalli County table top event.

The state and FEMA have table tops coming up she will participate in. Two state employees will be coming to see her to discuss her emergency plans and how she can simplify and make them better. She is looking at a web space and recruiting systems to ask for partners to house a POD. The more partners with many employees she can set up the better so that people won’t have to go to another pod location. She would like to make it easy and convenient.

Montana Regional Health Care Coalition: hand outs and explained. Coalition is going to a FEMA event in area to hear what FEMA capabilities are. Katie requested to be invited.

**RCEH: John Palacio**
John explained they hired a new sanitarian in training, Candice Dunagan. John then reviewed his monthly stat handouts. 2018 year-end total for septic permits was lower than last year’s but new permits are up from 2017. Replacement permits are down, alteration permits are down by 9 from last year. Groundwater monitoring was about the same. Total sanitation and subdivision submittals are lower but they received more major subdivision submittals than 2017 compared to other years past. Total number of lots being created is greater. SEA’s are up.

Winter projects for RCEH this year:
- Re-doing final inspection forms (time to bring forms up to speed)
- Creating non deg analysis application (standalone application for non-deg review requests)
- Installer test will be re-vamped (made clearer, easier to understand)
- Public accommodations licensing (VRBO’s, Airbnb, etc.)
- Legislation re: MDEQ and wastewater related bills, working with MEHA
- New public swimming pools, spas and hot springs rules effective 1/1/19
- Trailer courts and campgrounds rules are under review
Tobacco Coordinator Report: Lyndsay Stover
Lyndsay explained that she is continuing to work with the DUI Task Force with Darby and Victor to hold third grade transition programs. She taught at Victor 7-8 grade boys today along with Western Montana Mental Health coordinator. On January 03, 2019 she went to Darby to speak with the staff and administration employees on E-cigs (there is a lot of e cig users 5th-12th grades). She has a presentations scheduled for 7-8 grade girls at Victor. In February there will be a presentation for 7-10 grade girls in Victor, again partnering with Western Montana Health coordinator. She is working on scheduling 8th grade transitions (April 2019). There is a lot of planning going on right now. There are a few legislative bills pertaining to tobacco but she is unsure of the details and outcomes yet. Katie suggested that Lyndsay get in touch with Jason Ellsworth and Nancy Balance for information on proposed bills.

V. NEW BUSINESS:
Neoma Greenfield:
She spoke about the back-up Health Officer Successor requirement is due January 15, 2019 at the state as a deliverable. A separate document is required. BOH never acted on it as schedule of BOH has been very busy. And insurance for the back-up Health Officer was to be researched by HR. Jeff Burrows to work on.

Place Back Up Health Officer on February 13, 2019 BOH agenda.

VI. OLD BUSINESS:
1. Voth complaint – Treece Gulch Road, Hamilton: Update with possible decision
Dan Browder stated that he has not gotten to this yet. Continue this to February 13, 2019 BOH meeting.

2. Ober complaint – failed septic system: Update with possible decision
Kelly Arnold explained that she spoke with the homeowner who now has more health problems. Mrs. Ober did inform Kelly that she has spoken with a contractor. Kelly then spoke with that contractor and the bid was way high. Kelly stated that there is no seeping sewage. Jeff said we do have quotes and we can forward them to MoFi and that would end our involvement with the exception of possibly issuing a deadline to repair/replace. Jeff requested one more month in order to get MoFi the quotes. There is no sewage on the ground which buys all some time with regard to public health and safety. Roger asked if Kelly could tell if there had been sewage on ground lately. Kelly explained that the area is inundated with weeds and could not tell. Roger asked if the tank is still being pumped. Kelly said it appears that the tank is being pumped. Katie suggests that we strongly encourage her to get this done before spring and high ground water.

Dan suggested some correspondence be sent for the file which needs to include history and possible future legal proceedings.

Roger moved that RCEH send a letter to the Ober’s to attend, or otherwise report to the February 13, 2019 BOH meeting (conference call can suffice), and provide proof that the process is moving forward on repair/replacement. Said letter needs to include history of the issue and inform Ober’s of possible future legal proceedings (compliance order) and fines.
**Seconded by Katie.** Public comment on motion: none. Discussion: none. All voted “aye” (4-0).

Continue this to February 13, 2019 BOH meeting.

3. Replacement Guidelines/Policy: Review with final draft with possible decision
   John was informed Monday, January 07, 2019, that the legal ad was not run in the Bitterroot Star (Prints dates were December 26, 2018 and January 02, 2019). John then explained that he did contact BBIA, all septic installers listed, consultant list, and the Realtors Association. Roger suggested that the BOH at least take public comments from those present today but not vote until next month, to allow the legal ads are actually run. Dan stated that there was appropriate legal notice given the fact that this item was placed on today’s meeting agenda and posting on website.

John made changes throughout the document, based upon BOH, Dan Browder, and public comments by Ran Pigman and Tom Stringham.

**BOH consensus:** RCEH to send updated draft, as amended here today to: BBIA, Installer list, Realtors Association, and Bitterrooters for Planning.

Continue this to February 13, 2019 BOH meeting.

5. Ravalli County Wastewater Regulations Revision: Discussion with possible decision (J Palacio)

John and Roger have started working on this. They will have Dan Browder help out. Roger would like to include the process for approval and installation. John said Kelly is working on a flow chart for that.

**BOH consensus:** Have new draft Wastewater regulations on the February 13, 2019 BOH agenda, with first reading to take place on March 13, 2019

Continue to special BOH meeting scheduled for January 23, 2019 at 3:00 PM AND regular BOH meeting February 13, 2019.

4. Draft Preliminary MOU: Review final draft with possible decision (D Browder)

Table to special BOH meeting scheduled for January 23, 2019 at 3:00 PM.

**VII: PUBLIC COMMENT:**

None.

**VIII. NEXT MEETING:**

Special meeting January 23, 2019 at 3PM
Regular meeting February 13, 2019 at 3:00 PM
IX. ADJOURNMENT:

Katie moved to adjourn the meeting at 5:15 PM. Seconded by Wayne. All voted “aye” (4-0).