MEMBERS PRESENT:
Jeff Burrows
Roger De Haan
Wayne Chilcote
Mick Turner

Members Absent:
Katie Scholl

STAFF PRESENT:
Chris Taggart, minutes
Angelia Allen, PHN
Carol Calderwood, Health Officer

STAFF Absent:
Lyndsay Stover, MTUPP
John Palacio, RCEH

Guests Present:
Marlene Ober
James Cotton
Janene Cotton

The meeting was called to order at 3:00 PM by Chairman Jeff Burrows

I. September 12, 2018 draft minutes
Roger moved to approve the September 12, 2018 minutes as corrected. Seconded by Wayne.
Public comment on motion: none. Discussion: none. All voted “aye” (4-0).

II. September 26, 2018 Special Meeting draft minutes
Roger moved to approve the September 26, 2018 special meeting minutes as presented. Seconded by Wayne. Public comment on motion: none. Discussion: none. All voted “aye” (4-0).

III. CORRESPONDENCE:
None.

IV. AMENDMENTS TO THE AGENDA:
None.

V. DEPARTMENT REPORTS:
Health Officer: Dr. Carol Calderwood
She is getting busy with infections and injuries, but no outbreaks. There has been one pertussis case and some flu cases. Mick requested that PHN promote vaccinations, especially for whooping cough. Discussion ensued.

Public Health Nurse: Angie Allen
There are no flu cases in the County but there is flu cases all around us. Her office has been very busy with flu shots. So far, in 9 days, 79 shots have been given. She has been going through staff interviews and reference checks on applicants. She sent out an email to BOH members regarding BOH training with the State. BOH members can go through the modules at their own pace on their own schedules or during a meeting. It is a good opportunity to learn more and it is free. Jeff asked Angie to find out more information with regard to how many hours or sessions are involved.

Angie then recommended that all BOH members get their flu shots.

RCEH: John Palacio
Absent.

Tobacco Coordinator Report: Lyndsay Stover
Absent.

VI. NEW BUSINESS:
None.

VII. OLD BUSINESS:

1. Voth Complaint – UPDATE
None, as John was absent.

Public comment:
Jim Cotton (neighbor to Voth property) stated that the RVs were to be cleared out by October 01, 2018 and they are still there. Mr. Cotton asked what is next. Jeff explained the compliance order process. Mr. Cotton said the process most likely won’t take care of the problem. For the last two years, the neighborhood has declined. They want to remedy this as soon as possible. Mr. Cotton thanked the BOH and asked that this process continue to move forward and inevitably be remedied. He then stated that a third RV is now on site. The situation is not correcting itself. Jeff to follow up with John on this upon John’s return.

Mr. Cotton said the bootlegging off of an antiquated septic system, as well as being eye-sores, is a serious problem.

BOH Consensus: Jeff to wait and hear from John P before BOH decides to schedule a special meeting and/or obtain legal counsel regarding the Voth complaint.

2. Powell complaint – UPDATE
Per John’s memo, “Powell (Marcus St.): I forwarded you a letter sent in by the occupant stating that the house will be occupied as a 2-bedroom and that the RV's and bus will be unoccupied. I made a site visit on October 8, and the RV’s did not appear to be occupied and the bus is no longer there. **CLOSE complaint. Compliance achieved**”.

3. Ober complaint – UPDATE
Marlene Ober stated that she is here on her own as her husband is working. She explained that the main reason this issue has not been fixed is that her husband cannot take time off work due to financial reasons (truck driver). Hopefully business will pick up for him. They don’t have the money for the perc test or for the septic permit. She did submit the paperwork to USDA for the grant on the 12th of September but USDA never received it. She fax’d them again on October 09, 2018. She has raised three grand kids for over 10 years. She does not have the license or knowledge in order to fix this. Showers are being taken at the neighbors, no dishes are being used or washed and they are microwaving food or eating cold dishes. The laundry is being done at the laundry mat. She could not locate any new mass on the ground. She is at her wits end and does not know what to do. They are being very very very careful and not running any water and really watching how many times the toilet gets flushed. She is setting up a contingent plan with Sweet Pea so that the tank gets pumped every week and so there will be no grey water going into the field. Any other suggestions would be appreciated. She is waiting to hear on the grant loan money. She has been refused by 3 banks for a loan. Mrs. Ober said the grant does take some time. And it could be a grant or a loan or a combination of both. The USDA grant person wanted prices and costs and Mrs. Ober has not been able to provide that information. Her husband gets paid next week and the septic permit will be the first thing they purchase from that pay check. She is trying to not use the system and trying to pump out everything. Roger asked if Sweet Pea is charging full price. Mrs. Ober said they are negotiating on that. Jeff asked if the pumping has been occurring. Mrs. Ober said yes. Jeff said he would like to see a trickle of usage and save the funds spent on pumping to be put towards the permit cost. Mrs. Ober stated that her husband used to be licensed to install septic systems but will require assistants from a grandchild due to his dyslexia. He feels confident he could pass the test but he would still have to rent the equipment. Roger asked if Mrs. Ober knew what sort of system inevitably will be installed and if the existing tank is ok. Mrs. Ober said the tank size is ok and had been deemed ok. Roger agreed with Jeff with regard to not hiring Sweet Pea and place those funds towards fixing the system. Mick asked if Mrs. Ober knew how long the grant/loan would take. Mrs. Ober said she has no idea. Discussion ensued regarding Mr. Ober and his job status and potential timeline for repair. Mrs. Ober said the pump fee is $260.00 each time. Clark Jones is her neighbor and has offered his equipment to help. Mick asked about the licensing for installation includes what, and what work can a backhoe operator without a license actually do. Roger said in this case, we may be able to make an exemption. Jeff said an installer will still be required. Mrs. Ober said anyone she spoke with said if they start the install process, they want to finish it for liability purposes. Mrs. Ober said any contractors she has called told her they were awfully busy and could not install another system. Roger suggested to call a few more names and ask for them to at least give her a quote and then she can decide to hire someone, turn in quote to grant loan folks and/or wait until her husband gets back. Mrs. Ober said as soon as she has the money, everything will be fixed and paid for. Roger said anything the BOH can do to help facilitate this sooner than later is better. Mrs. Ober has never seen anything bubble up and her neighbors have not ever smelled sewage. Jeff is willing to call the USDA grant/loan person and request that this request be expedited and will get contact
information for Vonda of USDA office in Kalispell. Roger offered his services for inspection purposes. Suggestions made to Mrs. Ober:

- End pumping service with Sweet Pea
- Minimize water usage, minimize system usage and keep an eye on the tank level (if needed, get pumped when necessary)
- Get quote for installation of septic system
- Provide quote to Jeff and Vonda from USDA
- Jeff to call USDA to try and expedite application from grant/loan
- Pay for septic permit at RCEH

   Table to November 14, 2018 meeting

5. Draft Preliminary MOU - review

**MEMORANDUM OF UNDERSTANDING:**
**ADOPT VIA RESOLUTION OR ORDINANCE OR ???**

WHEREAS, the Board of County Commissioners (BCC) wishes to facilitate and assist the Board of Health (BOH) in successfully fulfilling its legal duties as described in MCA 50-2-116; and

WHEREAS, there are inconsistencies within state statute that distinguish Board of Health and Board of County Commissioners duties.

THEREFORE the BCC and BOH mutually agree on the following policies:

1. The BOH, currently having no budget of its own, agrees that the BCC shall appoint and set the salary for a local health officer and to employ other qualified staff who are advised and directed by the BOH, as required by MCA 50-2-116-(1) (a) and (c).

2. The BCC has full standing and authority to hire and manage all Ravalli County employees and set the County budget.

3. During the hiring process for either the local health officer or any employee of the Department of Environmental Health, Public Health Nursing Department or Tobacco Coordinator, the BCC will solicit input from the BOH and the BOH may choose to participate in the hiring committee for those employees.

4. The BCC will provide a staff secretary for BOH business and meetings.

5. At the time of this agreement there is no budget allocated for the BOH. If at any time in the future the BOH is able to obtain funding for a budget, through grant writing, accumulation of fines, or other means, the BCC and BOH will work together to set up the administration and distribution of the budget through the County Financial Office. Fines collected through the BOH will remain within the BOH budget.
6. Any policy decisions that affect the Departments of Environmental Health or Public Health Nursing proposed by BCC or BOH (i.e. policies that are not specifically addressed in State or County regulations) that may affect public health and safety must be made concurrently by both the BCC and BOH. (What policies: purchasing, personnel ??)

7. Because duties of the BOH described in MCA 50-2-116-(1) (f), (g), and (h) require an adequately funded Health Department with staff, the BOH will have the opportunity to participate in the budgeting discussions for these departments.

8. These policies and agreement are intended to continue into the future regardless of changes of the individuals sitting on either the BCC or BOH at any given time.

Discussion ensued pertaining to the fine budget, future budget potential for BOH and grants.

BOH consensus: send final BOH draft dated 10-10-18 on to Ravalli County Civil Counsel for comments and review. Said comments and amendments shall be brought back to BOH for final review, then sent on to BCC for their review and consideration.

VIII: PUBLIC COMMENT:
None.

IX. NEXT MEETING:
November 14, 2018 at 3:00 PM

X. ADJOURNMENT:
Wayne moved to adjourn the meeting at 5:25 PM. Seconded by Mick. All voted “aye” (4-0).